

Think Reduce and Recycle at  
Apartments and Condominiums in  
Montgomery County, Maryland

*Dear Property Manager:*

*Recycling contributes to a cleaner, healthier environment, conserves energy, saves precious natural resources and reduces the amount of solid waste sent to disposal facilities. That's why Montgomery County has set a goal of reducing waste by recycling 50 percent of the solid waste generated in the County.*

*As a multifamily property manager, you have an important role to play in the County's waste reduction and recycling program. More than 30 percent of Montgomery County's households are mufti family dwellings, and Montgomery County Executive Regulation 109-92 requires all such properties to have recycling services available for all residents.*

*That's where the TRRAC program can help. TRRAC, which stands for "Think Reduce and Recycle at Apartments and Condominiums" was created specifically to assist mufti family properties to set up and maintain successful recycling*

**TRRAC, which stands for "Think Reduce and Recycle at Apartments and Condominiums" was created specifically to assist multi-family properties to set up and maintain successful recycling programs.**

*programs. The County lets each property design and operate its own recycling program - but we're always available to provide assistance, guidance and resources. Many, properties heave created successful recycling and waste reduction programs that run smoothly and are convenient for residents and staff.*

*To get started, the County's Property Manager's Guide to Recycling handbook has all the information you need to set up a convenient and successful recycling collection program at your property. To receive your copy, or for answers to any questions about recycling just e-mail us at [info@trrac.org](mailto:info@trrac.org) or give us a call at (240) 777-6400.*

*Thank you for- doing your park to help us 7-each our 50 percent*

*Sincerely,*

*Alan Pultyniewicz, Program Manager  
Multi- family and Residential Recycling*

# Recycling Checklist

**Multi-family properties MUST recycle the following materials:**

-  Glass bottles and jars
-  Aluminum cans and aluminum foil products
-  Bi-metal food and beverage cans
-  Plastic bottles with necks
-  Newspapers, including inserts
-  Yard trim (grass, leaves, brush and Christmas trees)

**NOTE:** As the demand for products with recycled content grows and Montgomery County expands its recycling program, more materials may be added.

You **MAY** also recycle:

- Telephone books
- Corrugated cardboard boxes
- White paper
- Scrap metal

**Mixed POP:** Mixed paper is not currently required to be recycled by multi-family properties. However, property managers can contract with their current recycling collection company to include a mixed paper recycling program. Call or e-mail us for more information.

The Property Manager's Guide to Recycling explains how to include additional materials in your recycling program.

## Need a Blue Bin? Here's Now To Order

**BABY BLUE RECYCLING BINS** make it easy and convenient for residents and staff of your property to recycle more efficiently. Baby blue recycling bins were specially designed to help your residents in their recycling efforts. These attractive,

appropriately sized, handy containers are perfect for storing and carrying recyclable materials to the common collection area at your property. Please help us by distributing this great reminder to recycle to residents at your property.

To place an order for baby blue recycling bins for your property, e-mail TRRAC at [info@trrac.org](mailto:info@trrac.org) or call (240) 777-6400.

Be sure to have the following information in your e-mail message or handy when you call:



- ✓ Name and address of property
- ✓ Contact person
- ✓ Daytime telephone number
- ✓ Number of bins needed

**NOTE:** The contact person will be notified for the delivery of the recycling bins.

## Upcoming Recycling Events...

March 1- April 5

**"Behind the Scenes"**

This program offers a unique view of how recyclables and waste are managed in Montgomery County. Such topics will include facility operations at the Recycling Center, Transfer Station and Resource Recovery Facility, household hazardous waste, composting, grasscycling, multi-family recycling and much more!

Thursday evenings from 7 - 9 p.m.

Montgomery County Transfer Station (16101 Frederick Road, Derwood)

Please call (240) 777-6400 to register.

**SPACE IS LIMITED!**

March 15

**Award Applications Due**

April 22

**Earth Day**

April 30

**Year 2000 Multi-family Annual Recycling Reports Due** (Reports will be mailed on or around March 1st)

May 23

**Awards Luncheon**

Check TRRAC's website for the most up-to-date list of events at

[www.MCRecycles.org](http://www.MCRecycles.org)

# TRRAC is Here For You

The TRRAC program is a valuable resource for multi-family property managers and association boards. We provide the following assistance and services:

- Property Manager's Guide to Recycling
- Multi-family recycling video (in both English and Spanish)
- On-site recycling program technical assistance/evaluations
- Training seminars
- Recycling bin labels
- Recycling brochures (in English, Spanish, Russian, and Chinese)
- Do's and Don'ts recycling posters
- Baby blue recycling bins
- Support at community events (i.e. pool parties, tenant meetings, condominium association meetings, Board of Director meetings, etc.) to distribute recycling information and give-a-ways to residents.

For more information or if you would like us to be part of a community event at your property, please call us at (240) 777-6400 or email us at [info@trrasc.org](mailto:info@trrasc.org).




## Use it Again, Make it Last

**The best way to reduce waste is not to create it in the first place. Then there is no need or cost for collection, processing and disposal of the materials.**

**Here are some tips for reusing items and minimizing waste:**

### In your office:

- Buy paper, office supplies and other products made with recycling content. Look for this symbol: 
- Print newsletters, posters and other resident communications on recycled paper.
- Use both sides of paper before recycling it.
- Make two-sided photocopies whenever possible.
- Reuse boxes, packaging peanuts and bubble wrap to ship packages.
- Use washable mugs instead of Styrofoam cups.
- Donate reusable furniture, computers and office equipment to schools and charitable organizations.
- Buy items in bulk.



### On your property:

- Grasscycle by leaving grass clippings on the lawn when it is mowed.
- Compost yard trimmings, such as leaves, brush and other trimmings.
- Buy cleaning and other products in bulk.
- Buy and use products such as picnic tables, benches, fences and other items made with recycled content.

## **Important Contact Information**

Recycling for Multi-family  
Properties (240) 777-6400

Division of Solid Waste  
Services (240) 777-6400

County Transfer Station  
(301) 840-2370

County Recycling Center  
(301) 417-1433

## **Did You Know...**

- Recycling one ton of paper saves 17 trees?
- One ton of paper made from recycled newspaper saves enough energy to power a television for 31 hours?
- Recycling one glass jar saves enough energy to light one 100-watt bulb for 4 hours?
- Recycling one aluminum can saves enough energy to run a TV set for three hours?